

Manual: What is the notification email address?

The notification email address functions as the central email address of a company. All communication sent by the Healthcare Transparency Register Foundation to companies is sent to the notification email address. This includes annual reminders to report financial relationships and other important communications from the Healthcare Transparency Register Foundation.

Tip: Link the notification email address to a non-personal email address, such as a shared mailbox, so that relevant communication remains accessible within the company.

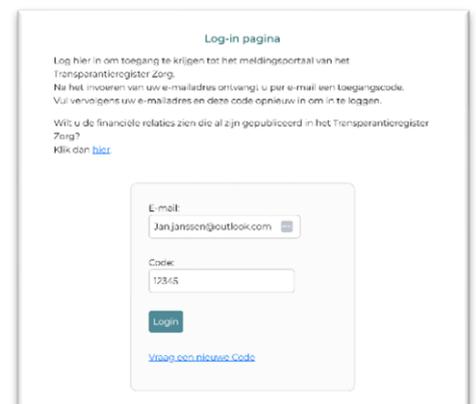
How do I change the notification email address?

Step 1 – Log in

Log in via our website:

<https://www.transparantierregister.nl/voor-bedrijven/>

Use your email address and the one-time code you receive by email.



The screenshot shows the 'Log-in pagina' of the website. It contains instructions for logging in, a form with fields for 'E-mail' (containing 'Jan.janssen@outlook.com') and 'Code' (containing '12345'), a 'Log in' button, and a link for 'Vraag een nieuwe Code'.

Step 2 – View company details

After logging in, click “Wijzig bedrijfsgegevens” under the section “Bedrijf”





Step 3 – Change the notification email address

You will then see an overview of your company details. At the top, you can change the notification email address. If necessary, you can also update other company details.

Then click on “Verzenden”.

Login en e-mail notificatie

E-mailadres voor notificatie (Required)

Het notificatieadres fungeert als het centrale e-mailadres en de primaire inlog van een bedrijf. Alle communicatie die door Stichting Transparantieregister Zorg aan bedrijven wordt verstuurd, verloopt via het notificatieadres.

Tip: Koppel het notificatieadres aan een niet-persoonlijk e-mailadres, zoals een gedeelde mailbox (shared mailbox).

Bedrijfsgegevens

Bedrijfsnaam (Required)

Step 4 – Completion

You have changed your notification email address.